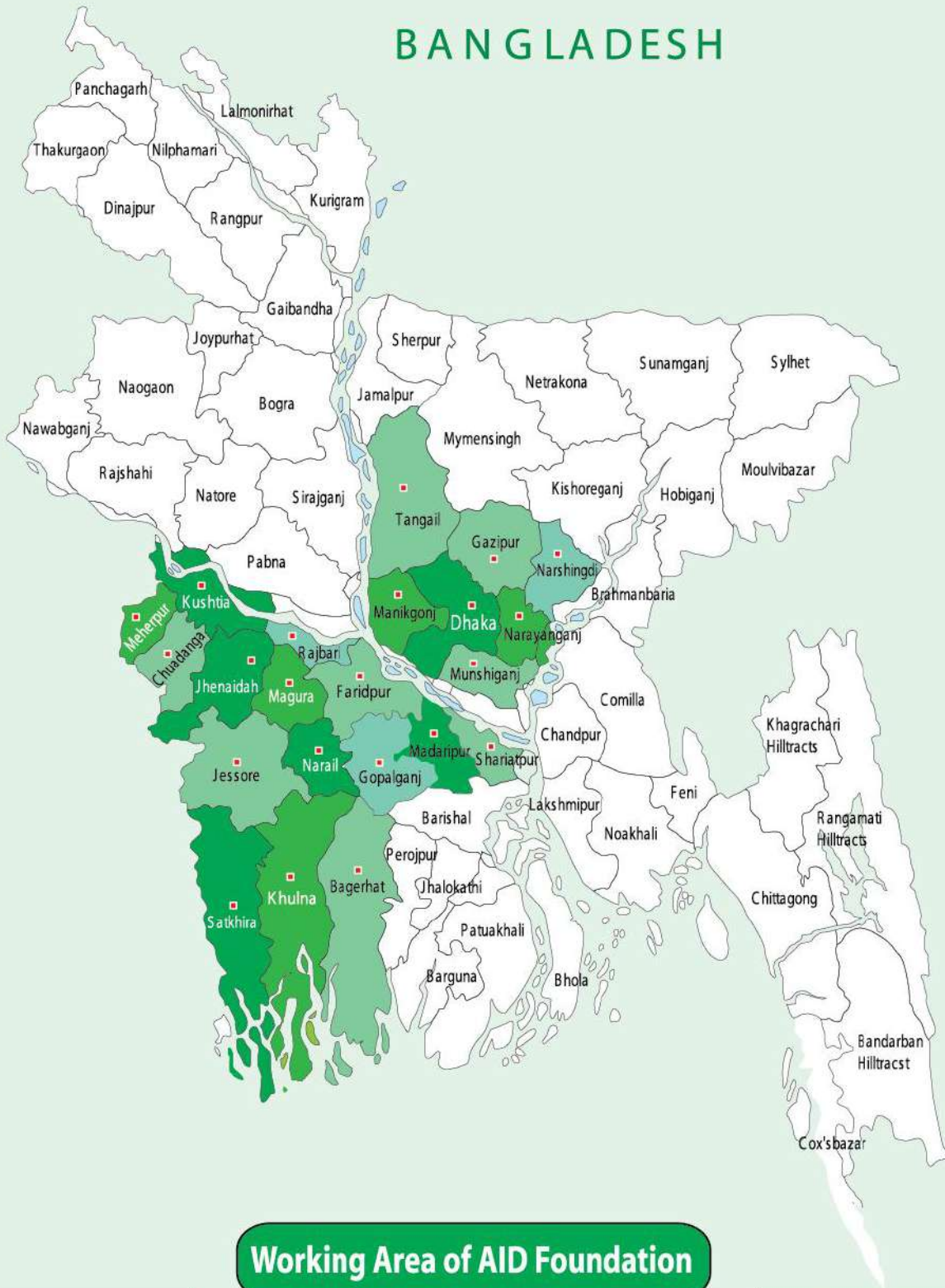




# Annual Report 2017



# BANGLADESH



## Working Area of AID Foundation

### Area Coverage

Total Division : 02  
Total District Coverage : 22  
Total Upazila Coverage : 176

### Beneficiaries

Male : 32,70,900  
Female : 18,79,100  
Children : 9,70,000  
**Total: 61,20,000**



## Silver Jubilee of AID Foundation

AID Foundation has completed 25 years of its journey. Naturally, everyone is proud of celebrating the Silver Jubilee. All the staff and well-wishers are full of joy. The seedling that was planted as a club on December 17, 1992, now it has become a matured tree with flowers and fruits. It is not only a national development organization but also has been able to achieve the confidence of the various foreign aid organizations. Consistently support to some of our projects by the donor organization expresses their satisfaction. Therefore, celebrating this Silver Jubilee is not only a joy but also has a special significance. And this is why; a three-day-long program was organized. It has published a memorial and organized various entertainment programs, including different

# Annual Report 2017

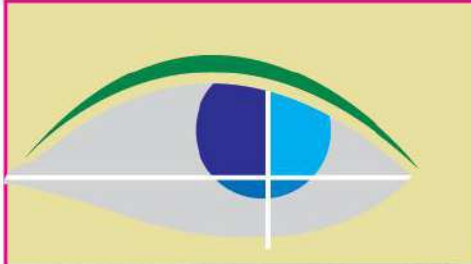
## ABBREVIATION AND ACRONYMS

ACTC	AID Central Training Centre
ADAB	Association of Development Agencies in Bangladesh
AABAD	Access Creation and Association Building for Agricultural
CCTC	Climate Change Tracking Cell
BATA	Bangladesh Anti-Tobacco Alliance
BLAST	Bangladesh Legal Aid Service Trust
BNF	Bangladesh NGO Foundation
BSAF	Bangladesh Shishu Adhikar Forum
CAMPE	Campaign for Popular Education
DREAM	Demand for Rights of the Excluded And Marginalized
CCBA	Cold Chain Bangladesh Alliance
DEC	Dalit and Excluded Community
DWA	Department of Women Affairs
ECD	Early Childhood Development
FR	Fundamental Rights
ICT	Information Communication Technology
IDCOL	Infrastructure Development Company Limited.
IGA	Income Generation Activity
IOM	International Organization of Migration
MRA	Microcredit Regulatory Authority
MJF	Manusher Jonno Foundation
NFOWD	National Forum of Organization Working with the Disabled
NGO	Non-Governmental Organization
PDC	Planning and Documentation Cell
PRT	Primary Rehabilitation Therapy
RPDC	Research, Planning Documentation Cell
RTI	Reproductive Tract Infection
SDF	Sustainable Development Forum
SHS	Solar Home System
SLF	Stitching Lillian Fonds
SMC	School Management Committee
SRH	Sexual Reproductive Health
SSP	Special Savings Program
STD	Sexually Transmitted Diseases
SWA	Social Welfare Activities
UNEP	United Nation Environment Program
UNHCR	United Nations High Commissioner For Human Rights.
UNFCS	United Nation Fund for Contemporary Slavery
VDC	Village Development Committee
VGD	Vulnerable Group Development
WBB	Working for Better Bangladesh Trust
Trust	

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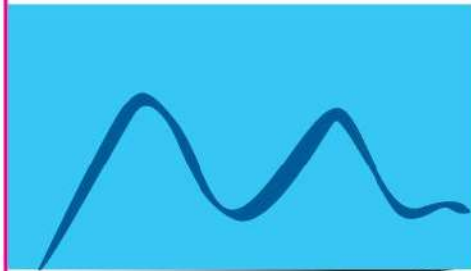
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## Our Vision:

To build a democratic, rightful, accountable and just society & nation to establish the dignified life of the people that is to ensure a just, enlightened, healthy and democratic society free from hunger, poverty, exploitation and environmental degradation irrespective of cast, race, religion, sex and age.



## Our Mission:

To aware and upgrade socio-economic condition of the disadvantaged people in Bangladesh such as women, children, people with disability, laborers and farmers so that they can collectively play the active role to establish a rightful, accountable, and just society and nation.



## Our Goal:

The ultimate goal of AID Foundation is to upgrade the living standard of the underprivileged and poverty stricken people through their development and positive change in socially and culturally.

## Message from Founder and Chief Executive

**'25 years of advancement,  
May it memorable and inspiring.'**

We are delighted to publish the Annual Report of 2017 amid the celebration of 25th anniversary of AID Foundation. In this exceptional moment of the expedition, all of our staff and well-wishers are inundated with the colorful light of remembrance. Initially, AID foundation started its mission in the year, 1992, as a volunteer-welfare club. Since then, we have made a vibrant journey towards the cumulative growth. This could not be possible without the courage and struggle of some visionary people, and truly speaking, these people around us left the traditional desire of secured life, which in turn, made us brave to implanting the seeds of development. So this is the precious time to remember those companions who were organized in small size but had much promising for the Action In Development (AID). Eventually, many of them have been disconnected from us, while, very, unfortunately, few others have passed away forever. All of them will be remembered for the long-lasting journey of AID Foundation. Especially, we want to pay our soulful adoration to the former Executive Committee member of AID Foundation Late Ehtesham-ul Haq Natun who just passed away unexpectedly early in 2017. His unwanted death has created a vacuum into the heart of every development intellectual in the south-east part of Bangladesh.

Standing on the 25 years of progress, we are very grateful to those development friends who have extended their cooperation in terms of monetary, in-kind, advice and technical assistance to make our dream true. Taking the opportunity of silver jubilee celebration, we want to express our heartiest thanks to all of our development partners, colleagues and well-wishers. Without their help, cooperation and precious advice this long journey would have been difficult for us.

We are also giving thanks to the associates inside and outside of our country for their direct or indirect support to make our development approach sharpened and suitable. At the same time we would like to pay our gratitude to the members of our General Committee, Executive Committee, Advisory Committee and the life members for their active support, guidance and participation in the implementation of different projects and programs.

We take inspiration from the past and look forward, but we don't want to be confined with self-satisfaction. Indeed, many people in different pockets of the society are still burning by the flames of poverty. To extinguish this flare, we expect a million drops of collective support, then, our future tireless journey would be meaningful. Thank you all.

**(Tarikul Islam Palash)**  
Founder and Chief Executive

# Annual Report 2017

## Foreword

It is a very rare happy moment for me to be a witness of celebrating 25 years journey of AID Foundation. The significance of this Silver Jubilee celebration gets momentum by some adding feathers of achievements relevant to our vision and mission. In 2017 we have been able to successfully accomplish the DREAM project patronized by Manusher Jonno Foundation, Tobacco Control Project supported by The Union and Building Resilience of Returning Migrants supported by IOM. Upon which the development partners entrust us with shouldering the implementation of Combating Gender-Based Violence Project by MJF and another project named 'Introduce, implement and monitor National and Subnational licensing policy for tobacco sales through advocacy, capacity building and multi-stakeholder engagement' by The Union, North America. As a result of our continued successful performance, we have been rewarded with another new project Promotion of Sustainable Agriculture Practice (PSAP) financed by Asia Arsenic Network (AAN), Japan in this year.

It will be very unfair if we do not talk about our long-running programs. Through Microfinance, Disabled Children Rehabilitation, Green energy, Handicrafts and VGD programs AID Foundation have been working relentlessly for the socio-economic development of the deprived and backward people of the society, especially alien children and women and to create a sustainable environment for the better living of the human. In addition, provide banking service to the door of the people Mobile Banking assist the organization financially to continue its development activities. AID Foundation has been implementing these programs and projects with very confidently.

At the end of the year, AID Foundation has initiated a completely new project under and with the partnership of Jhenaidah Pourashava known as Faecal Sludge Management. AID Foundation is always concern about the environment and public health. Open defecation, unsanitary and unsafe toilets and the lack of proper Faecal Sludge Management affects the urban health environment seriously. Onsite sanitation and disposal of human waste are largely unregulated in Bangladesh. But it should get top priority to keep the urban health environment clean. The proposed action will develop viable business models for toilet upgrading and faecal sludge emptying services, transport, treatment-disposal and/or re-use. In the case, Jhenaidah municipality, local government engineering department and respective donor SNV will support the AID Foundation to play key roles in sludge management.

At this moment we also have advanced our step from the local level to national level with the implementation of our Tobacco Control project. The innovativeness of this project is to bring all tobacco products selling under the control by license, which we believe, will contribute to curve the use of tobacco. It's not that the credit will be claimed alone. It's the active participation, effective assistance, and guideline of our national and international development partners for that we get inspire to move on.

In this special breakthrough, we want to acknowledge the contribution of our colleagues to add to the optimum level of achievement of the organization. Also, we would like to thanks to the General Committee, Executive Committee, members of Advisory Committee, and life members for playing their leadership role towards sustaining the efforts of the organization. Lastly, we again take the opportunity to pay our tributes to the development partners, members of civil society and well-wishers who have inspired us and stood by our side in the fight against poverty, illiteracy, and social injustice.

Thanks to all.

(Aminul Islam Bakul)  
Executive Director



## About AID Foundation



### Background:

AID Foundation presently a national level non-government organization starts its journey on 17 December, 1992, in the name of Action In Development-AID as a club under the leadership of the present Founder & Chief Executive along with some young energetic and committed youths of progressive political background for helping the poor and meritorious students in the locality through distribution of books, clothes and other useful items including blood donation among the needy ailing people. To respond the increasing need of the poor people of the locality it becomes a non-governmental organization in 1996. Later on, it is renamed as AID Foundation in 2015 in order to contribute in the development process at national context and aims to upgrade the socio-economic condition of the disadvantaged and the under-privileged people in the society. Since its inception, AID was also committed and sincere to ensure the rights of the women, children, disabled people and the farmers. To work in a suitable natural environment, AID Foundation established its office in a panoramic location on the bank of river Nabaganga at the east of Jhenaidah town as AID Complex. It is a modern establishment with an attractive and natural atmosphere. Over the years AID Foundation is continuously undertaking number programs and project in response to need of the society and target people

### Target Beneficiaries:

AID works to develop the socio-economic condition of the disadvantaged targeting deprived women, children, adolescent, youth, People with Disabilities (PWDs), farmers, hazardous child laborers, informal laborers, drug users, disaster affected people, legal aid deprived people, floating sex workers and trafficked people.

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## Legal Status:

- NGO Affairs Bureau : 1319 ; 30 November 1998
- Department of Social Welfare : Jhe- 129/96 ; 1 August 1996
- Department of Youth Development : Jhe-13 & Sadar-3 ; 3 August 1996
- Micro credit Regulatory Authority : 01493-01429-00032 ; 5 Sep. 2007
- Europe Aid ID : BD-2007-EBX-2711556695
- Certificate of Registration of Societies (Act XX1 of 1860) NO : S-12162 of Date: 28 June 2015

## Human Resources:

Types of staff	Male	Female	Total
Regular staff	264	60	324
Project staff	120	18	138
Per time Staff	91	104	195
<b>Total</b>	<b>475</b>	<b>182</b>	<b>657</b>

## Working Area and Offices:

Area Coverage		Program/Project Branch offices	
Division	02	Microfinance Program	27
District	22	Disable Children Rehabilitation Program(DCRP)	01
Upozila	63	Biogas Program	01
		Improved Cooking Stove(ICS) program	01
		Solar Irrigation Program(SIP)	01
		S4 program	01
		PSAP	03
		Tobacco Control Project	01
		CGBV	01
		Mobile Banking	02
		<b>Total:</b>	<b>39</b>

## Policies of AID:

AID has the following 9 polices to operate its all program activities and management at all level. Such as:

- Personnel Policy
- Financial Policy
- Savings and Credit Policy
- Gender Policy
- Procurement policy
- Vehicles policy
- Child Safety Policy
- Right To Information Policy
- Environment Policy

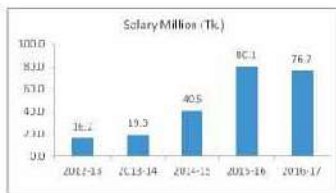
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## 25 Years in a Yearly Progress

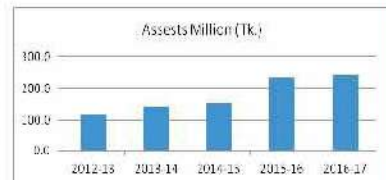


## Graphical Depiction of AID Foundation's Growths

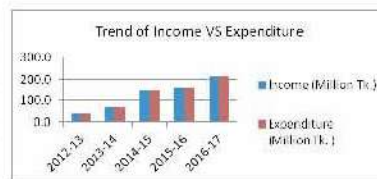
Year	Salary Million (Tk.)
2012-13	16.2
2013-14	19.0
2014-15	40.5
2015-16	80.1
2016-17	76.2



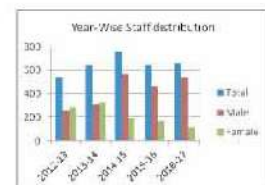
Year	Assets Million (Tk.)
2012-13	116.5
2013-14	141.5
2014-15	154.3
2015-16	233.3
2016-17	240.7



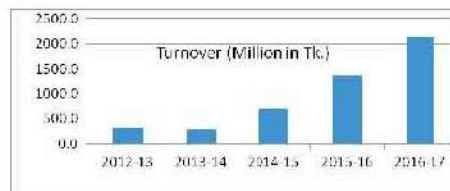
Year	Income (Million Tk.)	Expenditure (Million Tk.)
2012-13	38.2	38.0
2013-14	66.5	66.3
2014-15	149.2	148.4
2015-16	160.7	159.7
2016-17	217.4	216.9



Year	Total	Male	Female
2012-13	538	255	283
2013-14	642	315	327
2014-15	759	568	191
2015-16	639	467	172
2016-17	657	540	117



Year	Turnover Million (Tk.)
2012-13	323.0
2013-14	304.2
2014-15	706.3
2015-16	1383.2
2016-17	2152.6



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## DISABLE CHILDREN REHABILITATION PROGRAM (DCRP)

AID Foundation has been working with the peoples with disabilities (PWD) since 1998. Due to their disability they are kept away from their all sorts of rights. They are simply treated as liabilities and burden to their family and the society. AID Foundation believes that the peoples with disabilities (PWD) of the society can themselves change their situation if scopes and opportunities are created for them. Hence AID Foundation is working for these people of neglected humanity. At present following four projects are being implemented under this program:

**Project -I:** Promote Rights and Inclusion of Disabled people for their Empowerment (PRIDE)



This project PRIDE was started to implement from 01 January 2016 for two years duration with the financial and technical support of SLF, Netherland and successfully ended on 31 December 2017.

Overall objectives of the project:

To establish the social status and empowerment of the PWDs in the society through providing education, reasonable medical and rehabilitation services and inclusive sustainable livelihood opportunities.

Donor: SLF, Netherland

Duration: 1998 –2017

Working Area: Jhenaidah Pourashava

Target Beneficiaries: 385

Major Activities and achievement:

- Primary health care service for disable children-102
- Meeting with SMC to prevent drop out-30
- Follow up meeting with government health officer-6
- Meeting with education officer-03
- Advocacy with relevant government office-07
- Self help group Formation comprising of disable youth-01
- Training on organic vegetable cultivation, vermi compost production and marketing -x
- Social map to identify local recourse-x.

## Project No-2: Social inclusion of Deaf Children and young people in Bangladesh



It is observed that the number of speech and hearing impaired (deaf) children are more than the people with other disabilities in this region. Communication is the main barriers of these deaf children which keep them isolated from the main stream of the society. For inclusion of these deaf children with the main stream of the society AID Foundation has taken this project with the financial support of Deaf Child World Wide, UK, through Centre for Disability in Development (CDD).

### Objectives of the project:

The project aims to achieve social inclusion of deaf children and deaf youths into their communities by reducing societal barriers, by building capacity of deaf children, youths and their families and empowering them to mobilize and claim their rights within November 2017.

Donor: Centre for Disability in Development(CDD) & Deaf Child World wide, UK

Duration: January, 2014 – December 2017

Working Area: Jhenaidah Pourashava and Kalicharanpur Union.

**Target Beneficiaries:** 65 deaf children and young people and their family

### Major Activities:

- Conduct ECD Centre- 01(with20 students-)
- Providing home ECD service.-20
- Healthy hearing care session-50
- School Sign language Session (T+ S): 66+36
- Arranging sports for disable children-7
- Advocacy with service providing department -10
- Day Observation =3

## Project No-3:

### Disable Child Rehabilitation and Empowerment



To make the Children with disabilities rehabilitate and empowerment through providing education and assistive device AID DCRP has taken the project named Disable Child Rehabilitation and Empowerment with the financial support of Bangladesh NGO Foundation (BNF) from the 01 January 2017 for a one-year duration.

### Overall objectives of the project:

To increase awareness of disable children and assisting them to improve their education and life.

Donor: Bangladesh NGO Foundation

Duration: January to December 2017

Working Area: Kalicharanpur Union Under Jhenaidah upazila.

Beneficiaries Nos.: 150

### Major Activities and achievement:

- Household Survey: 150
- Disbursement of assistive device: 35 persons
- Provide disable children with education materials: 25 persons
- Installing information board: 02
- Monthly Coordination meeting: 12

# Annual Report 2017

## Project No-4: JIBIKA Project

Another one project named JIBIKA has been taken by AID DCRP to rehabilitate the Youths with disabilities through economic empowerment supported by SLF-Netherland through DRRO for the one-year duration with effect from March 2017.



### Overall objectives of the project:

To rehabilitate the Youths with disabilities through economic empowerment by involving them in vegetable cultivation with the organic procedure.

**Donor:** Bangladesh NGO Foundation

**Duration:** March, 2017--February, 2018

**Working Area:** Jhenaidah Pourashava, Kalicharanpur and Porahati Union

**Target Beneficiaries:** 40 youth disabled;

### Major Activities and achievement:

- Group Formation- 05
- Provide Training on vegetable cultivation- 40
- Provide training on compost fertilizer- 40
- Provide training on Business plan-40
- Provide credit support 40

## Project No-5: AID Foundation Disability Welfare Fund

AID Foundation is a humanitarian organization and very much concern for the people with disabilities. It has implemented numbers of projects for the rehabilitation of the Peoples with disabilities (PWD) since 1998 with the support of different donors. Getting understood the reality of sustainability of the program after the end of donor support AID Foundation has created a Disability Welfare Fund project in 2002. This fund has been collecting from the donation of the people of all classes in the society including ZAKAT, FITRA, and Skin selling of Korbani (sacrificed) animals. With this Disability Welfare Trust fund, the PWDs were provided with education and health support and winter clothes including assistive devices. A revolving Loan fund has also been created by which PWD was provided with loan support for their income-generating activities. 271 PWDs have received education and health support facilities including assistive devices and on the other hand cumulative disbursement among the 167 PWDs were Tk. 28, 24,500 till to date.

## MICRO FINANCE PROGRAM



AID foundation has initiated its Microfinance Program in 2002 for making credit available to the poor, especially to the women without collateral, in order to make them empower through involving income generating activities. The poor in Bangladesh have no access to the formal banking system as they have little opportunity to provide collateral against the loan for investment. Taking this opportunity moneylender provide the loan to the poor people and charge very high-interest rate. Hence the Microfinance Program has rescued the poor people from the exploitation money lenders of the informal credit markets. Besides micro-credit, the Microfinance program also provides Small and Medium Enterprise (SME) loan to the potential small and marginal entrepreneurs those have been able to successfully promote themselves as entrepreneurs from microcredit level.

### Objectives:

To make the grass root level disadvantaged people, especially women, self-employed and self-dependent through providing them Micro Credit to initiate Income Generating Activities (IGA).

Donor/Development partners: PMUK and 13 Banks (NCC, UCBL, FSIBL, TBL, IFIC, PBL, MMBL, STD, MBL, SBL, FBL & BCBL.)

### Working Area:

- District covers: 06(Jhenaidah, Jessore, Meherpur, Chuadanga, Magura & Dhaka District)

- Upazila covers:14

No. of Branch offices: 27

No. of Beneficiaries: 23300

### Key Activities and Achievement in 2017:

**Total No. of groups formed:** 1549

**Total No. of group members:** 23300

**Savings Collection:** Tk. 236647327

### Loan disbursement:

**Cumulative:** Tk. 2123035000

**Current year:** Tk. 435531000

### No of Borrowers:

**Cumulative:** 19462

**Current year:**

**Loan Outstanding:** Tk. 390104211 [

**Overdue:** Tk. 16298684 (0.417 %)

**OTR:** 99.32

## Case Study

### Bhanumoti Begum: A successful Entrepreneur

Bhanumoti Begum aged of 40, W/O Md Kurban Ali, resides at Bethuli village under Kaligonj upazila of Jhenaidh district. They have two sons and one daughter. Elder son has read up to class eight and younger one upto class seven. Their daughter is reading now in class five. They have also 3 Alomshadhu (motorized van of village transports) are operated by her husband along with two sons. They have made a cow farm of capacity for rearing 14 cows but have now two cows only. Side by side they are rearing 1500 chicks.



At present they live in a six stored building. But initially they had not such a position. They had to live in a tin shed house with financial crisis for their livelihoods. Under such condition, at 4 years back in 2014 Bhanumoti become involved with the Microfinance Program of AID Foundation at Kaligonj Branch from where she received microcredit of amount Tk.20,000 for operating a small scale poultry farm. Gradually he continued to grow his business. Currently, he operates a poultry farm with a capacity of 1500 chicken birds. Through the proper utilization of a loan of amount Tk.50000 for the fourth time, the business has established her successful entrepreneur. Taking loans in four times, their poverty has been eliminated and now she is a owner of two cows, a house with 6 rooms, including three Alam Shadhus. Bhanumoti says that everyone can change his condition if they use the loan with proper planning.

#### Special Savings Program (SSP):

Except Microcredit and Small and Medium Enterprise (SME) loan the AID Foundation Microfinance Program has also another component known as Special Savings Program (SSP). Savings is a security of an individual at his old age and it serves as contingency fund during the disaster. It may also be used as a fund for consumption, child's education, and other investments. So it is essential for all individuals to deposit savings for their own interest. Microfinance program has given an opportunity to its microfinance group members as well as the people outside the group members to deposit their savings with any category of the scheme under this Savings Program. Four types of savings are deposited here such as Deposit Pension Scheme for monthly savings deposit, Fixed Deposit for 05 years, at a time deposit of an amount taka one lakh or more for getting an amount taka 1150 as interest per month per lakh and Yearly deposit for three years.

Total SSP depositors: 14644

Cumulative Amount: Tk. 35323397

In 2017: Tk. 6962968

#### Rural Housing for the Poorest:

Most of the rural and urban poor have no proper housing facility or a house to live at. Realizing the situation AID Foundation initiated the project Rural Housing for the poor in 2003 to provide credit support with lower interest rate aims to reduce the rate of the houseless people by the financial assistance of Bangladesh Bank Housing Fund.





## TOBACCO CONTROL PROJECT AND NON-COMMUNICABLE DISEASES



Tobacco is currently the second major cause of death in the world. In Bangladesh, tobacco kills 57000 persons per year and about 1.2 million people are being affected by deadly diseases including lung cancer, throat cancer, heart disease, chronic respiratory, etc caused by tobacco use. Current tobacco consumption rate in Bangladesh for the adult age is 47% i.e. 41.3 million people and 7% for the age 13-15 which is an alarming situation. Recognizing the adverse effect of tobacco on health, social, economic and environmental aspect AID Foundation initiated its Tobacco Control project in 2007. After then it has been working on tobacco control field with the financial and technical support of The Union, France since 2009. Now the following project for regulating the retail sales of tobacco products through licensing is being implemented in national context.

**Project No-1 :** Introduce, implement and monitor National and Sub national licensing policy for tobacco sales through advocacy, capacity building and multi-stakeholder engagement

**Overall objectives of the project:** The overall purpose of the project is to introduce stringent licensing system for tobacco sales in Bangladesh. This will be achieved through formulating bi-laws or gazette notification or a Government order by Local Government Ministry and capacitate the LGIs and other stake holder to support law implementation for ultimate strengthening various provision of MPOWER policy.

**Working Area:**

**Duration:** 24 Months ( From 1st September, 2017 to 31 August 2019)

**Donor:** Vital Strategies through The Union

**Beneficiaries:** 30 Million

**Major Activities and achievements:**

Identification of key stakeholders -Completed  
 One to one advocacy with key stakeholder-16;  
 Advocacy workshop with the related Ministries;  
 Coordination meeting with key stakeholders.  
 Press conference for creating media attention  
 Sensitization Cum Training Workshop with NILG  
 Sensitization cum training program at four identified City Corpn.  
 Training for Law enforcement officials in two municipalities  
 Workshop with NTCC, of L G D and City Corp.  
 Leaflet campaign with human chain  
 Compliance monitoring on TC Law enforcement

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## COMBATING GENDER-BASED VIOLENCE PROJECT (CGBV)



‘Gender-based violence / Violence against Women (GBV/VAW)’ concept highlights the fact that violence against women is an expression of power inequalities between women and men. The community typically groups these abuses into three categories such as Family Violence, Community Violence and State Violence.

Bangladesh is a male dominant society, where the social institutions, at all levels, are controlled by patriarchal creed. The existence of acute gender inequalities, entrenched in the overall structure of Bangladesh, does not allow girls and women to realize their potential. In fact, they are confined within the gender stereotypic expressive roles as daughter, wife, and mother and are kept inside the four walls of home. Different kinds of female abuse and exploitation activities through oral, physical, or mental tortures, e.g. dowry, sexual harassment, acid throwing, and physical torture happened in all over Bangladesh. Jhenaidah District does not it exceptional while high rate suicide, 72% women, and girls suffer multiple forms of violence including domestic violence (BBS, 2015). The problem of GBV/VAW cannot be addressed fully without the involvement of all the actors, e.g. police, judiciary, doctors, lawmakers, union parishad, Upazila and Zilla parshad members, youths, teachers, religious leaders directly or indirectly responsible for the issue. Hence AID Foundation had initiated the project named Combating Gender-Based Violence Project (CGBV) supported by MJF since July 2017 for two years duration.

### Objectives of the project:

Promotion of equal rights of women and girls for preventing VAW through sensitizing the key local actors, e.g. police, judiciary, doctors, youth, lawmakers, media and civil societies organizations in Jhenaidah district.

Duration: July 2017– September 2021

Beneficiaries: 2721

Development Partner: Manusher Jonno Foundation (MJF)

### Major Activities performed in 2017:

- Inception meeting-01
- Day observation (Rural Women day, 15-day activism on GBV, Int Human Rights Day) - 03
- Group Formation (Women, men, adolescent and youth) -70
- Village profile-14
- Formation of Upazila and Union Social Support Committee -03

## VULNERABLE GROUP DEVELOPMENT (VGD) PROGRAM



The women those have no land or have little or no income or widow or divorced are the most vulnerable section of people in our society. To alleviate the poverty of these hardcore poor by long-term sustainable income and employment opportunities through food assistance, training and access to credit facilities the government has taken a social safety net program known as Vulnerable Group Development (VGD) Program. VGD is a collaborative program involving three partners including Govt. of Bangladesh, World Food Program and an implementing partner NGO. AID Foundation as a partner has been implementing this program in different districts of the Southwest part of the country since April 2010. Under this program, each of the 3-days long life skill training on Disaster and Risk Mitigation, Health and Cleanliness, HIV/AIDS, Food and Nutrition and Women Empowerment are provided to the VGD card holder's women. Similarly, the 6-days long Income Generating Activities and Entrepreneurship Development training on poultry rearing, cow rearing, goat rearing, vegetable gardening, food & nutrition and using local resources are provided to improve their socio-economic status. Every woman is encouraged to save Taka 200 per month as their future investment.

### Objectives of the program:

To make Positive change in the livelihood of Ultra poor women with attention to protect further deterioration of living condition.

- Location: Jhenaidah Sadar and Cotchandpur Upazila
- Duration: 2017-2018 cycle
- Beneficiaries: 2811
- Development Partner: Ministry of Women and Child Affairs, Bangladesh

### Key Activities and Achievements:

Staff training- 08 persons;  
Beneficiaries- 2811  
Savings collection- Tk. 6,746,400  
Life Skills training- 2811 Persons  
IGA training-N/A;

# Annual Report 2017

## BUILDING RESILIENCE OF RETURNING MIGRANTS FROM THE ANDAMAN SEA THROUGH ECONOMIC REINTEGRATION AND COMMUNITY EMPOWERMENT



Bangladesh is a country of highly depended on remittance sent by the migrants. But the human rights of the migrants and member of their families are not adequately addressed both at home and abroad. 171 Bangladeshi citizens were rescued on 19 October 2014, by Thai authorities from a deep jungle in Thailand. This raised concern nationally and internationally about irregular migration of poor Bangladeshis to Malaysia through the maritime route of Bay of Bengal. It is evident from this incident that a large number of Bangladeshis are living in inhuman condition in the jungles of Thailand, waiting to go to Malaysia. Many of them were in jail, many had lost their lives, and whereabouts of some others were unknown. Considering the above grooming picture AID Foundation with the support of IOM (International Organization for Migration) Bangladesh, has undertaken the project as a pilot innovative initiatives for building resilience of returning migrants through economic reintegration and community empowerment along with building awareness among the people about safe migration.

### Overall objectives of the project:

Contribute to the durable reintegration of returning migrants and build the resilience of communities that are particularly vulnerable to irregular migration by sea in Jhenaidah District.

Working Area: Jhenaidah Sadder & Shaikupa Upazila

Donor: International Organization for Migration (IOM)

Duration: August 2016- May 2018

Beneficiaries Nos.: 50

### Key Activities and Achievements:

Finalize the list beneficiaries Nos-. 50

Provide Skills training (min 50 beneficiary) -40

Meeting with various business communities for market linkages- 10

Establishment of Community economic infrastructure -01

Monthly community based mgt' group meeting-88

Market linkages of community economic infrastructure-12

Regular monitoring of each small business unit -16

Formation of eight groups-8

Conduct group development orientation -10

Conduct courtyard meeting-96

Another project with the same objective as above is being implemented in Kaligonj Upazila of Jhenaidah district for 75 returning migrants (Male: Female:) named as 'Building resilience of returning migrants through economic reintegration and community empowerment (Danish)' with duration of 15 March 2017 to 14 December 2018.

The activities performed till to December 2017 are as follows

Objective: Contribute to the durable reintegration of returning migrants and build the resilience of communities that are particularly vulnerable to irregular migration by sea in Jhenaidah District.

Donor: International Organization for Migration (IOM)

Duration: 15 March 2017- 14 December 2018

Working Area: Kaligonje Upazila

Target Beneficiaries: 75

## SAVE AGRICULTURE, SAVE FARMERS, SAFE FOOD AND SAVE ENVIRONMENT- AID S<sup>4</sup> PROGRAM



The term S<sup>4</sup> is an abbreviation of Save Agriculture, Safe Food, Save Farmers & Save Environment. The S<sup>4</sup> program introduced some smart technologies on agricultural Production, Environmental development and marketing linkage to the farmers. The S<sup>4</sup> program has been proved to be successful in empowering the poor by augmenting their income.

### The objective of the program:

To deliver diverse and nutritious agricultural commodities to the market through increasing the capacity of the small and marginal farmers to produce agricultural products.

Working Location: Shailkupa, Jhenidah Sadar, Kaligonj, Kotchandpur and Moheshpur Upazila  
Development partners: Midland Bank Ltd.

### Major Activities and achievement:

- Vermi Composting Center: 85
- Organic Pesticide production center: 05
- Cow rearing and Milk production: 02
- Seed production: 05 Ton for the year
- Safe food production and marketing: 547
- Poultry and Duck Rearing: 01 (405 birds)
- Egg Production: 37000 for the years

# Annual Report 2017

## Promotion of Sustainable Agriculture Practice (PSAP) with less irrigation water

Agriculture is the primary source of livelihood for the majority of people in Bangladesh. About 80 percent of the total populations live in the rural areas of this country. Over the last 20 years there has been a large increase in the extraction of groundwater for irrigation in Bangladesh. In fact, approximately 95 percent of the groundwater extracted is for irrigation, mainly for Boro [dry season] rice production. In each year, the amount of arsenic added to arable soil, mainly paddy fields, through irrigation amounts to around 1,000 tones. In the west southwest of Bangladesh, where the highest concentrations of arsenic are found in soil, irrigated land had higher levels compared to adjacent non-irrigated fields. So, that soil concentrations of arsenic are increasing over time because of irrigation.



An attempt to raise agricultural productivity was made by introducing modern technology through the uses of chemical fertilizers and agro-chemical, irrigation and high-yield varieties. These technologies have been largely damaging the agro-ecosystem, productivity of soil, stability of production, farmers' economy and human health. Considering this situation an alternative strategy termed as Alternative Ecological Agriculture should be taken which concentrates on increasing production with lessons learnt from nature and not to aggressive act upon it in the case chemical-dependent agriculture and also surface or ground water dependent.

### The overall objective of the project:

Promotion of sustainable agriculture practice with less irrigation water for making an environmentally sound agriculture system for reducing arsenic contamination of soil and hunger with poverty in Bangladesh.

Development Partner: Asia Arsenic Network (AAN)

Duration: July 18, 2017 to July 17, 2020 (3 years)

Location of the project: Jhenaidah Sadar, Kaligonj and Kotchandpur Upozila of Jhenaidah District.

Project beneficiaries:

Direct: 1,500 small and marginal farmers

Indirect beneficiary: 7,500 farmers and their family members, social leaders, volunteers.

### Main Activities and Achievement:

1. Baseline survey of farmers.-1500
2. Formation of farmers groups.-50
3. Conduct campaigns/workshops for promotion of alternative ecological agriculture.-x
4. Awareness building activities and advocacy on alternative ecological agriculture (AEA)-x
5. 3-day long training for the key farmers on alternative ecological agriculture of Robi crop- 08
6. Conduct semi-annual workshops with farmers and othe-x.

## Environment and Disaster Management

Bangladesh is a disaster-prone country. As a result of environmental degradation, we are facing various natural calamities every year like, excess rainfall, drought, flood, cyclone, high tidal wave etc. If the precautionary measures are taken the losses of disaster can be reduced or the quick action is taken during and after the disaster, the losses of affected people can be reduced in much respect. AID Foundation has a Disaster Management Committee comprising of 07 members through which AID Foundation tries to respond the needs of the disaster-affected people with its own funds. During the reporting period, it has distributed warm clothes and vegetable seeds among the needy people.



## Veg. & spices Seed distribution: 200 farmers at Rajshahi Warm clothes distribution:

Forest destruction is one of the major causes of environmental degradation. Earth is warming day by day due to a shortage of forestry and sufficient carbon emission. If it is continued Bangladesh will go under the water within a short span of time. As the AID Foundation is very concern about the environment, so it has various initiatives for the afforestation such as tree plantation, saplings distribution and participation in the tree fair for awareness building of the people. From the love of tree, AID Foundation is also trying to create a movement to make the earth green for establishing a non-threatening friendly environment through campaigning in social media regularly with different activities and publishing a magazine named 'Gachh Pagol'.



### Activities performed in 2017

Sapling distribution: 3000  
Road Plantation: 10 KM with 1500 seedlings  
Participation in Tree Fair: 01  
International Environment Day Osrvation: 01

### Improved Cooking Stove (ICS) Program



Traditional Chulla of Rural Bangladesh is comparatively inefficient for producing heat energy and emits huge smoke cause's indoor air pollution that affecting women and children, whereas Improved Cooking Stove (ICS) saves fuel 50% and easy to construct and maintain by usual local materials. It also reduces health hazards and protects forest areas as fewer trees are cut-down due to less fuel consumption for using in cooking. Since it is a cost-effective and environment-friendly cooking system, so AID Foundation has taken this program as a Partner Organization (PO) of Infrastructure Development Company Ltd (IDCOL) in 2014.

**Objectives:** To bring about the behavioral change of cooking habit of the rural people and to protect health risk of women and children from indoor air pollution through making smoke free kitchen at the rural households by introduced ICS.  
**Working Partner:** Development partners: IDCOL (Infrastructure Development Company Ltd.)

**Working Location:** 6 Upozilas under Jhenaidah  
**District Achievements Installed for the year:** 59067  
**Total installed:** 91009

# Annual Report 2017

## Biogas Program



In Bangladesh each household needs about 3 tons of biomass per year for cooking purposes considering 5 hours average cooking requirement per day per family. Supply of such large quantity of biomass fuel is one of the main causes of our forest destruction. Biomass smoke emits during cooking is also a cause of indoor air pollution affecting the public health, particularly the poor and vulnerable women and children. Use of agriculture residues and animal waste for cooking purposes instead its use as an organic fertilizer has adverse effect on maintaining the soil fertility. Biogas needs only cattle dung/ poultry droppings and water, which is commonly available in the rural households. The slurry is a residual product of biogas, can be used as good organic fertilizer. AID Fumdation has initiated the Biogas program in 2014 as a Partner Organization of IDCOL in order to prevent further environmental and agricultural deterioration

### Overall Objectives of the project:

To bring about the behavioral change of cooking habit of the rural people through the use of agricultural residues and animal waste in biogas plant.

Working Location: 15 Upazilas in 06 districts (Jhenaidah, Jessore, Chuadanga, Meherpur, Magura and Faridpur)

Development partners: IDCOL

### Achievements

Total no. of plant installed

- For the year: 28
- Total: 410

Total Loan Disbursed:

- For the year: Tk.456000
- Cumulative: Tk11916000

No. of Borrowers

- For the year: 112
- Total: 1712

### Impact:

People are now aware of the adverse effect of use biomass in cooking purposes and becoming interested towards biogas plant.

## Solar Irrigation

With the increase in population, the increased production of the agricultural sector has become an inevitable factor in Bangladesh, where the use of underground water for irrigation played a complementary role. But irrigation through Deep Tube-wells (DTW) or Shallow Tube-wells (STW) generally operated by electricity or diesel is hampered due to load shedding of electricity or highest market price of the fuel oil or sometimes its crisis of availability that affects the production cost and productivity. On the other hand, the diesel engine has a negative impact on environment. But the solar energy with PV systems has a smaller environmental footprint compared to conventional power systems. As the AID Foundation is highly conscious about the environment and safe agriculture products, hence it has taken Solar Irrigation Project (SIP) in 2014 with less hampering of the environment.



### Objectives of the project:

- To install Solar Irrigation System in the rural areas with solar energy without hampering environment;
- To introduce rural farmers with new agricultural technology.
- To contribute in national level to meet up the energy crisis of the country
- To reduce air pollution
- To introduce people to the unlimited natural resources
- To save farmers from fuel and energy crisis for irrigation.

Working Location: 05 Upozilas under Jhenaidah District (Sadar, Harinakundu, Sailkupa, Kaligonj and Kotchandpur)

Development partners: IDCOL

Achievements and Impact:

- Irrigation Plant installed: 35
- Irrigation Area covered: 1780.44 bighas
- Interest is growing up among the farmers with this technology;
- Farmers have no tens with fuel oil crisis; and
- It has got an acceptance among the mass people.



## ART AND CULTURE

### Mohona Cultural Academy:

The culture of Bangladesh is composite and over the centuries has assimilated influences of Islam, Hinduism, Buddhism, and Christianity. But It is a matter of regret that our traditional cultures are now threatened due to the aggression of prevailing satellite culture. AID Foundation is very much sensitized and committed to promote and preserve our traditional cultures through upholding the spirit of our independence. Hence AID Foundation has initiated the project Mohona Cultural Academy and Nakshi Bari to promote and preserve our local art and culture.



Mohona Cultural Academy is a cultural wing of AID Foundation established on 20 December 2002. This cultural wing has an Executive Committee comprised of 07 members is responsible for organizing or arranging different activities of the Mohona.

**Objectives of the project:** To build a good nation based on human values through upholding and practice of Bengali culture with research and conservation.

### Major Activities performed:

- Learners enrolled: 37
- Cultural events performed: 21
- Art Film show: 04

### Nakshi Bari:



Nakshi Bari project, an AID Foundation's Enterprise of handicrafts, initiated in 2015 serves the twin purposes, one is to create an employment opportunity for the women and other is to promote and preserve our traditional culture. Women in our society are generally oppressed physically or and mentally due to economic dependency on their male counterpart. For getting escape from this cursed situation this enterprise will create an employment opportunity for the women.

**Objectives of the project:** To enhance the standard of living of the poor, helpless, oppressed and disadvantaged women in the society through creating an employment opportunity by handicraft and to promote our traditional art and culture through training, production, marketing, research, and preservation.

### Activities and Achievement:

- Training of development partners.-350
- Worker-500
  - Production Centres: 22
  - Establish sale centers-01
  - Participation in exhibition/ fair.-04

## MOBILE BAKING



The money transfer and transaction system in the country or abroad within shortest time has been more eased with the expansion of modern technology. Using this technology, AID Foundation has taken its Mobile Banking program in 2004 in order to the promotion of financial transactions and communication system to the people of all sectors, especially poor and marginal people. As a result of these efforts, the marginalized people are enjoying the facilities of Scheduled Bank and communication network within their abilities and a positive effect has been made over national economy due to their regular financial transition.

### Objectives of the project:

- To provide Mobile banking services to the people of all classes. and to play an active role for making the people savings oriented
- To ensure safe money transfer for the customers
- To provide facilities for all sorts of marketing

**Working Area:** Jhenaidah and Dhaka



### Mobile Banking Partners:

- DBBL for Rocket
- South East Bank Ltd. for Tele Cash
- UCBL for UCash
- IFIC for IFIC Mobile Banking
- One Bank for OK cash

### Mobile operator partners

- Teletalk Bangladesh Limited
- Robi Axiata Limited (Airtel Product)

### Activities and Achievements:

#### 1. Mobile Banking

**KYC customers:** 108291 (Cumulative)

44502 ( for the year 2017)

**Money transaction:** 5224083517(Cumulative.)

2832457198 (for the year 2017)

#### 2. Mobile operating

##### • Total SIM sale:

**Robi:** 61158 ( for the year-43190)

**Teletalk:** 28280 ( for the year-8097)

##### • Total Airtime sale:

**Robi:** Tk. 56438918 ( for the year-Tk. 24199031)

**Teletalk:** Tk. 29016596( for the year-Tk. 12609886)

## FAECAL SLUDGE MANAGEMENT PROJECT



At the end of the year, AID Foundation has initiated a completely new project under and with the partnership of Jhenaidah Pourashava known as Faecal Sludge Management. AID Foundation is always concern about the environment and public health. Open defecation, unsanitary and unsafe toilets and the lack of proper Faecal Sludge Management affects the urban health environment seriously. Onsite sanitation and disposal of human waste are largely unregulated in Bangladesh. But it should get top priority to keep the urban health environment clean. The proposed action will develop viable business models for toilet upgrading and faecal sludge emptying services, transport, treatment-disposal and/or re-use. In the case, Jhenaidah municipality, local government engineering department and respective donor SNV will support the AID Foundation to play key roles in sludge management.

Objectives of the project are to-

- provide emptying, transportation and treatment of FS in Jhenaidah Paurashava.
- increase the demand and mechanical emptying service by improving access to information and raising awareness at the household and institutional level.
- operate and Maintain of Faecal Sludge Treatment Plant(FSTP)
- develop a viable business models for toilet upgrading and faecal sludge emptying services, transport, treatment-disposal and/or re-use.

Partners: Jhenaidah municipality, local government engineering department and SNV Netherland

Key Activities and Achievement up to 2017

- Participatory baseline survey : completed
  - WASH committees Formation: completed
  - Staff training :01
  - Operating and Maintenance of (FSTP)
  - Awareness campaign through meeting, workshop, seminar, day observation courtyard session:
  - Promotional/motivational activities:
  - Monitoring and Record Keeping:
  - Reporting and Coordination meeting with JPS and project staff -01.
- Working Area: Jhenaidah Paurashava  
Duration: December 2017 to November 2020

## KNOWLEDGE AND CAPACITY BUILDING

Capacity building is an intervention that strengthens an organization's ability to fulfill its mission by promoting the sound management, strong governance, and a persistent rededication to achieving results. Capacity building is not a one-time effort to improve short-term effectiveness, but a continuous improvement strategy toward the creation of a sustainable and effective organization.

Each program/project/division of an organization will have its own performance needs, resource problems and unique set of constraints where staffs are playing the key role. To increase the knowledge and skills of the staff's AID Foundation has been implementing various types of activities like staff orientation, Organization orientation, Leadership training, Basic training on communication, Training of trainers, Project/Program orientation and necessary workshop since the beginning of the journey of AID Foundation. For the purpose AID Foundation has the following program and sectors:

- AID Central Training Centre (ACTC)
- Documentation Cell (DC)
- Information and Communication Technology Sector (ICTS)
- Surjya Shena Pathagar

# Annual Report 2017

## AID Central Training Centre (ACTC)

To improve the management competencies and fulfill the capacity development needs of AID program professionals and to enhance the human and operational skills of the program participants AID Foundation formally has established Training Center known as AID Central Training Centre (ACTC) in 2002.. Now it has two ACTCs, one at Jhenaidah in its own land and physical infrastructure and another one at Dhaka in a rented house. ACTC at Jhenaidah is a well-equipped complete training center with capacity 50 residential facilities. It is a three-storied building with a natural beauty situated in the bank of river Naba-gonga and ACTC at Dhaka is well-equipped with 25 capacities.



The training centers have a skilled and experienced trainer's pool who is engaged to develop all sorts of training modules as per need and conduct training for both in-house and external organization's training programs. There is also a scope in the center for the other organization to arrange training, workshop or seminar on a rental basis.

### Activities performed in 2017

#### I. In-House Capacity Building Training:

- Nos. of Training courses-89
- Nos. participants- 2670

#### II. Training conducted by other organizations:

- Nos. of Training batches- 5
- Nos. participants- 150
- Participants days-1110

#### III. Meeting, workshops and conferences: 166

### Documentation Cell (DC):

In general terms, documentation is a communicable material (such as text, video, audio CD and DVD etc or a combination thereof) used to explain some facts about an object, systems or procedures. It is a process of keeping records on any projects or events. The documented material becomes a useful resource for its creators as well as for others to understand and learn from it. Documentation is defined as the process or specialty of accumulating and classifying documents and making them available for others. The document is a collection of data, regardless of the medium on which it recorded that generally has the permanence and can be read by human or machine. The document includes both paper and electronic version. A document is information on one or more related topic prepared for a specific purpose and presented as a unit. A document may be used in a printed form, online form or a combination of two. Example of documents includes- manuals, reports, proposals, leaflets, faxes, emails, case studies and concept notes etc. It is a support for decision making based on the information coming from different sources.

Documentation is always done with a purpose. It is determined by target audiences, the utility of document and establishment of the facts of any event. There could be the following purpose of the documentation:

- To share the actual status of any programme/events/activities/impacts/changes etc with another world.
- To update the support agencies about utilization of resources.
- To provide the empirical evidence for validation of programme.
- To enhance the visibility and credibility of the organization.

To develop the experiences and learning for future improvement

Documentation tasks occupy a major role to build an active, robust and self-reliance organization, The RPDC Cell has been working significantly since the very beginning of AID Foundation. The major responsibilities of the cell are as follows:

- Concept Note
- Preparing Project Proposals
- Case Study

Annual Report; Brochures, Update organizational profile etc

- Paper works for baseline survey, evaluation and case study report for the various projects;
- Official Memorandum;
- Preserve relevant papers and documents;
- Report Writing; and
- Corresponding with national and international agencies and organizations.

## Information and Communication Technology Sector (ICTS)



To keep pace with modern information technology AID Foundation has established its Information and Communication Technology Sector (ICTS) in 2015 with an objective to provide in-house support to the organization's extensive network of information systems and to make its employees electronically skilled. The sector is responsible to oversee the ongoing process of computerization of AID all offices which will promote timely and effective dissemination of information. Out of its multiple activities, internal communication, media relation, publicity materials, and advertisement development, exposure programs, website communication towards ensuring a proper understanding of AID and its activities by internal and external audiences are the major functions.

Major Achievements of this sectors are-

- CCcamera set up in the entire AID complex
- Organization's website communication updated
- Exposure programs
- Set up access control device

## Surja Shena Pathagar



It is said that Library is a store-house of knowledge and necessary information. Knowledge and information are very important for self-development of an individual as well as for human society. Considerable numbers of young people either students or non-students and adults spent their extra time or leisure period through gossiping or in any unproductive way for want of suitable reading environment and job opportunity. To get them back to the library and to make the AID professionals knowledgeable AID Foundation has set up a library with modern equipped and sufficient books named as Surja Shena Pathagar. AID Foundation intends to establish this public library not only for literacy skills or promote reading habit but also to provide ICT training for adolescent girls especially, disabled for creating employment opportunity. The library has an Executive Committee comprised of 13 executive members and has an Advisory Committee of 5 members.

# Annual Report 2017

## Governance and Financial Management

Good governance is reflected in the organizational practice in relation to transparency, accountability, participation and responsiveness.

Practice of AID Foundation towards good governance:

As a legal entity, AID foundation bows down to its constitution to sail through its development endeavors. The constitutional articles and sub-articles are practiced through the eight policies emerged ever by a collective developing and practicing process. Four highest standardized bodies of the organization take all kind of responsibilities, within their defined jurisdiction, for the proper implementation and time to time reformation of the policies and practice thereby. Started with commitment, AID Foundation's structural governance function has got its good governance shaped through a way of learning by practice.

### General Committee:

General Committee is comprised of 21 members from highest portfolio of the society. In the light of the constitutional binding, this committee met once in 2017. This meeting approved all the activities of the Executive Committee (EC) of the organization. Mentionable functions of GC are:

- Approval of the yearly budget
- Produce effective suggestion to bring amendment in the policy of organization.

### Executive Committees

**Afrina Yasmen**  
Asst. General Secretary

**Israil Hossain Shanti**  
Chairman

**Nurun Nahar Kusum**  
Treasurer

**Md. Abdur Rashid**  
Vice-Chairman

**Shahidul Islam Latu**  
Executive Member

**Tarikul Islam Palash**  
General Secretary

**Siddiqur Rahman**  
Executive Member



The EC is comprised of 07 members elected by General Committee for 03 years. The EC is the supreme implementing body of the organization which is constituted by the people who are distinguished with highly reputation in business profession in the locality with pro-poor mindset. The Founder and Chief Executive of the organization have been entrusted as the general secretary of this apex implementation body of the organization. In 2017 the committee met five times and it a) Approved the budget for the year 2017-18, b) Took decision for celebrating silver jubilee of the organization c) Brought necessary amendment in the policy of organization subject to the recommendation from highest government body of micro credit regulatory authority and d) Recommended name to fill up the vacant position of Advisory Committee and Executive Committee caused by the death of an Advisor and Vice chairman of EC.

### Advisory Committee:

Governance structure of the organization also includes a 09 member's advisory committee which is constituted by the discreet distinguished persons of the society. This committee provides effective functioning guideline so that any policy and intervention undertaken anew or amended comply with the constitutional binding of the organization

## Management Committee:



AID Foundation has also a Management Committee under the leadership of Founder & Chief Executive. The Management Committee oversees all the process, systems and practices of the organization following the policy guideline and EC recommendation. It includes 09 members which consist of Executive Director, Director, Assistant Directors and Program Coordinators and holds the meeting once in a month.

**Internal Audit Team:** The organization has deployed an Internal Audit Team comprised of 3 members who have expert knowledge with the process of program and finance. Being accountable to the Founder and Chief Executive, this team is responsible to conduct audit in each program and finance unit and head office at least once in a year. In addition, it also conduct need based audit to keep the branches or projects in closed watch. The findings and recommendations directly provided by the team to their authority assist the EC for appropriate remedial action. A total of 45 audits are conducted in 30 different branch and projects offices during 2017. The reports on findings received after audit is submitted to the management committee for corrective measure

**External Auditors:** The organization appoints External Audit Firm for auditing the Development Partners funded projects as per their requirement and as well as to audit General Fund to keep the financial transparency of the organization. Five external audits have been done in the four projects along with a General Audit for the year 2017 by Khan Wahab Shafiq Rahman & Co, Dhaka. The reports duly signed by them have been submitted to the organization and NGO Affairs Bureau separately. The concerned donor has accepted these reports.



# Annual Report 2017

**Finance and Accounts Division:** The main objective of the Finance and Accounts Division is to ensure prudent financial management in accordance with Financial Policy of the organization and where applicable the Government circulars. In general, the main function of the Division is to provide financial, account and procurement services to the organization effectively and efficiently. Each unit under the Finance and Accounts Division has separate functions.

**Program Monitoring and Evaluation Team:** The Program Monitoring and Evaluation team is another internal team reportable to Founder and Chief Executive. The M&E team comprised of 5 members headed by an expert professional. The role of this team refers to monitor and evaluate programs and projects, and provides feedback on how resources are used in the implementation of these activities. The unit informs stakeholders on how these programs and projects are progressing, as well as indicate ways in which the implementation processes can be improved. Different projects are financed by international agencies which require that in-depth and on-going monitoring be done at the local level. The unit also provides feedback that will allow for better management, more efficient utilization of resources and greater effectiveness.

**Administration Department:** The Administration Department of AID Foundation provides administrative and technical support in the areas of human resources (HR), budgetary and strategic planning, legal affairs, and calls for tenders, accountancy, facilities and security. It is comprised of 33 staff and 06 sections such as, Performance management, Staff recruit and placement, Staff information system, Gender justice, Communication, Logistics management.

**Procurement:** Procurement department works under the supervision of AID Foundation Administration department that manage a systematic procurement process articulated in the procurement policy of the organization. In all aspect it follows the AID Foundation Procurement Policy guideline which is developed in accordance to international procurement standard.

**Investigation:** For any misadministration, abuse of discretion, oppression, nepotism, indecent behavior, etc, is complained or assume to happened, AID Foundation conduct investigation by the Investigation Committee comprised of senior, experience and neutral managers formed in the Management Committee in a democratic way or by the Founder & Chief Executive in case of emergency. On the basis of report after proper investigation appropriate decision is taken in the monthly meeting of Management Committee. This mechanism upholds the organizational ethics and values and ensures greater transparency and accountability of overall management and internal observation procedure.

**Legal Aid Cell:** Legal Aid Cell of this organization plays an important role to establish the good governance in terms of transparency, accountability, participation and responsiveness of the organization. This cell is responsible to provide legal advice for taking any decisions of the organization or for making contract or agreement to initiate any activities. The Cell also deals with any issue in the judicial court either lodged against organization or lodged by the organization. Legal Aid cell also conduct awareness program for the mass people to prevent child marriage, polygamy, and violence against women.

AID Foundation, started it Legal Aid program in the year 2000 and is continued with the support of BLAST,MLLA and Governance Coalition with aims to protect and provide legal support to the underprivileged and disadvantaged people, especially, women, children and disabled. In continuation, AID Foundation Legal Aid Cell is rearranged with new structure comprised of three advocate staff as per decision of the Management meeting in the month of March 2016.



## AUDIT REPORT

**AID Foundation**  
AID Complex, Shatbaria, Jhenaidah  
**Consolidated Statement of Financial Position**  
As at June 30, 2017

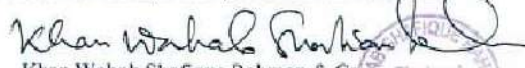
Properties & Assets:	Notes	Amount in BDT	
		30.06.2017	30.06.2016
<b>Non-Current Assets:</b>			
Property, Plant & Equipment (At Cost)	6.00	240,727,403	233,340,426
<b>Total Non-Current Assets</b>		<b>240,727,403</b>	<b>233,340,426</b>
<b>Current Assets:</b>			
Beneficiaries loan Outstanding	7.00	398,583,109	418,928,082
Fixed Deposit Reserve (FDR)	8.00	86,256,000	66,356,000
Loan and Advance	9.00	80,965,678	15,218,620
Depreciation Fund Investment	10.00	189,641	89,641
Stock & Stores	11.00	30,924,444	24,577,615
Accounts Receivable	12.00	81,100,867	81,687,750
Reserve Fund Investment	13.00	1,275,088	612,091
SSP Investment	14.00	400,000	290,000
Other assets	15.00	160,317	-
Cash and Cash Equivalent	16.00	10,371,607	30,550,135
<b>Total Current Assets</b>		<b>690,226,751</b>	<b>638,309,934</b>
<b>Total Properties And Assets</b>		<b>930,954,154</b>	<b>871,650,360</b>
<b>Capital Fund</b>			
Cumulative Surplus	17.00	12,205,011	11,706,929
Beneficiaries Kalyan Fund	18.00	1,666,087	3,677,065
Provident & Welfare fund	19.00	20,001,974	14,419,763
Staff Security Fund	20.00	3,480,082	3,225,660
Gratuity Fund	21.00	3,366,904	2,787,706
Staff Group Bima	22.00	3,739,613	1,568,033
Recreation Fund	23.00	1,704,035	1,035,909
Revaluation Reserve Account	24.00	67,372,139	67,372,139
Accumulated Depreciation	25.00	9,709,290	7,861,286
<b>Total Capital Fund</b>		<b>123,245,156</b>	<b>113,654,510</b>
<b>Non-Current Liabilities</b>			
Loan Account (Bank)	26.00	397,470,481	425,650,490
Other Long-term Loan	27.00	14,963,991	14,963,991
Other Long-term Loan (IDCOL)	28.00	18,447,512	-
<b>Total Non-Current Liabilities</b>		<b>430,881,984</b>	<b>440,614,481</b>
<b>Current Liabilities:</b>			
Group Members Savings	29.00	123,782,292	103,813,107
Loan Loss Provision	30.00	9,827,936	5,077,719
Accounts Payable	31.00	122,724,281	121,057,611
Other Loan	32.00	120,492,505	87,432,932
<b>Total Current Liabilities</b>		<b>376,827,014</b>	<b>317,381,369</b>
<b>Total</b>		<b>930,954,154</b>	<b>871,650,360</b>

The annexed notes form an integral part of the Financial Statements.

  
Founder & Chief Executive  
AID Foundation

Signed in terms of our separate report of even date annexed.

Dated: Dhaka  
September 21, 2017.

3   
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants



# Annual Report 2017

## PUBLICATION

...যকই মুক্তকণ্ঠের মেয়ে...যকই প্রেরিত কুল  
বক্তৃত্ত ক্রমিকের আর্কিবহের সার্থক বহুতর



### স্মরণিকা

১৯৮৪-১৯৮৯ স্মরণিকা

AID FOUNDATION

www.aid-bd.org

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দেশীয় মেসেজ বাদ্যযন্ত্র

Calendar 2018  
১৯৮৪-১৯৮৯

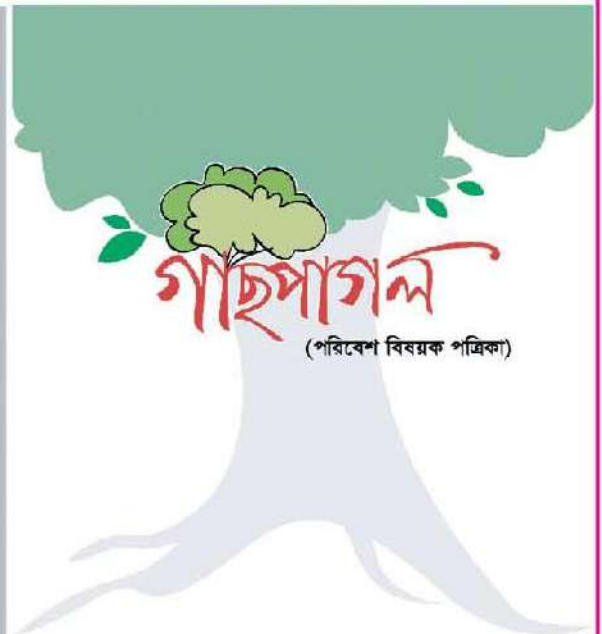
AID FOUNDATION  
AID Complex, P.O. Box: 03  
Jhenaidah-7300, Bangladesh

0451-61188-90 01733337000 0451-61196

info@aid-bd.org AID Foundation

AID FOUNDATION

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প্রকাশনায়: সূর্যসেনা পাঠাগার, ঝিনাইদহ।



ঝিনাইদহ ও সাতক্ষীরা উপজেলায় উপায়ক সেবার স্বেচ্ছাসেবক টিমের পিচ পরিষ্কারে ভ্যাকুয়াম এর সহায়তা দিন

### ভ্যাকুয়াম এখন আপনার ঝিনাইদহ শহরে

সবকিছুই হলেও আমরা এখানে পরিষ্কারের সেবার জন্য স্বেচ্ছাসেবক টিমের পিচ পরিষ্কারে ভ্যাকুয়াম এর সহায়তা দিন।

আবস্থা	১ম স্টেজ	২য় স্টেজ
ভ্যাকুয়াম এর সহায়তায় পিচ পরিষ্কার করা হবে।	স্বাস্থ্যবিধি মেনে পিচ পরিষ্কার করা হবে।	স্বাস্থ্যবিধি মেনে পিচ পরিষ্কার করা হবে।
১০০০ পিচ পরিষ্কার	১০০০ পিচ পরিষ্কার	১০০০ পিচ পরিষ্কার

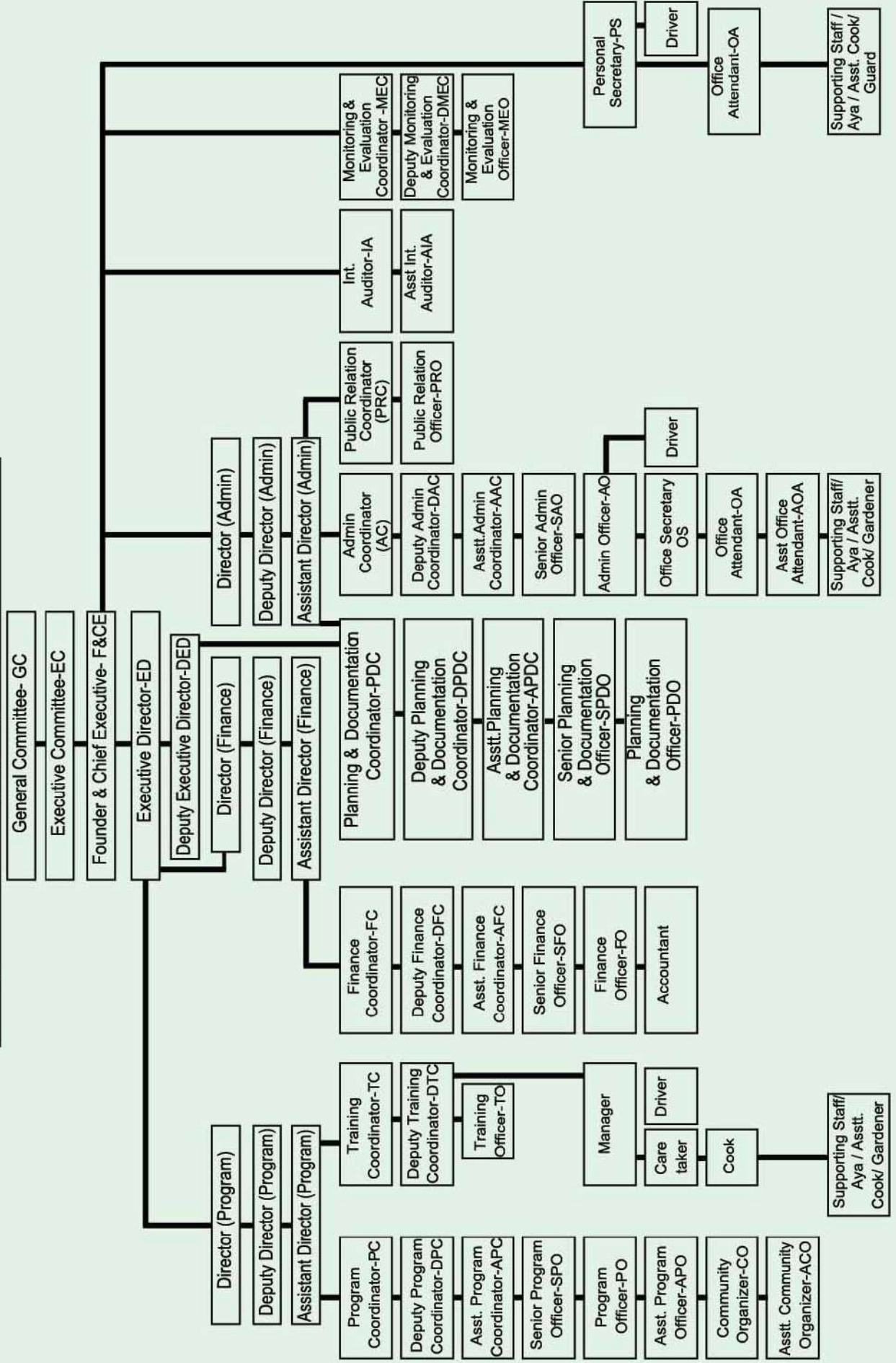
১০০০ পিচ পরিষ্কারের জন্য ১০০০ টন ভ্যাকুয়াম এর সহায়তা লাগবে।

স্বাস্থ্যবিধি মেনে পিচ পরিষ্কার করা হবে।



স্বাস্থ্যবিধি মেনে পিচ পরিষ্কারের জন্য ভ্যাকুয়াম এর সহায়তা দিন

Management Structure (Organogram) of AID Foundation





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